

Chepachet Fire District

Executive Committee – Monthly Meeting

July 17th, 2013

The Chepachet Fire District monthly meeting was held at the Chepachet Fire Station on Wednesday, July 17th, 2013. Chairman Earl Newman called the meeting to order at 6:45 pm. Members present were George Leonhardt and Eric Croft. Also present were Treasurer David Steere, District Clerk/Secretary Darlene Shields, Chief Robert Dauphinais and Deputy Chief Dennis Huestis and Tax Collector Patricia Svansson. Absent were Robert Lohr and Lynda Martone and Deputy Chief Dennis Huestis.

Secretary's Report:

All members have received copies of the minutes for May 15th , 2013 Monthly Meeting, May 15th , 2013 Canvas the Voter's List Meeting, June 8th , 2013 Monthly Meeting. Motion made by Mr. Newman to accept the minutes as presented, second by Mr. Croft and passed 3 – 0.

Tax Collector's Report:

Mrs. Svansson provided copies of the updated yearend report that includes the month of June. Overall the year was good and the most

she has collected in a year. Only one checked was returned. Tax Sale was held with Attorney Glenn Carlson and the redemptions were also handled by Attorney Glenn Carlson and at this time Mrs. Svannson believes all the properties have since been redeemed.

Motion made by Mr. Newman to accept the Tax Collector's Annual Report, second by Mr. Croft and passed 3-0.

Treasurer Report:

Mr. Steere presented the Treasurer's Annual for Fiscal Year 2012-2013. Mr. Steere pointed out there were only 2 expenses that were over 100% of the budget but looking at the second page the overall budget was under by \$54, 2982 – which is 10% under budget. Mr. Steere referred to the line item of Rescue Coverage was over and inquire to the Chief and Mrs. Shields as to the overage. Mrs. Shields and Chief Dauphinais explained the line item does not cover any overage due to late calls and most per diem are now at \$15.50 were as before some of the crew were at \$13.50 per hour. Most are now Cardiac's and at the rate of \$15.50. There was also a winter storm that the Chief manned the station for the duration of the storm and that was not expected.

Overall the Budget was 89% percent which ended up being 11% under budget for the year.

Mr. Steere also made note that \$166,560 was collected in 3rd Party revenues. \$100,000 of those funds supports the Budget.

Mr. Steere feels that that tax rate would be a lot higher if we did not have that 3rd Party Income.

3rd page of report shows \$637,000 in funds of which \$328,000 is restricted / dedicated funds and leaves \$300,000 in operating funds.

Motion made by Mr. Newman to accept the Treasurer's Annual Report as presented and to pay the monthly bills, second by Mr. Croft and Passed 3-0.

Chief's Report:

C Chief Dauphinais read and submitted the June 2013 Chief's Report to be placed on file.

Chief Dauphinais read and submitted the Chief's Annual Report for 2012-2013 to be placed on file.

Chief made mention that the Department did the most call ever in a year at 787 calls for the year.

Motion made by Mr. Leonhardt to accept the Chief's Monthly Report for June 2013 and the Annual Report for 2012-2013, second by Mr. Croft and passed 3-0.

Committee: no committees at this time

Old Business: none

New Business:

1. Appointment of Officers:

Motion made by Mr. Leonhardt that Earl Newman be reappointed as Chairman and Robert Lohr be reappointed as Vice Chairman of the board for 2013 - 2014, second by Mr Croft and passed 3-0.

2. Citizen's Bank Fees

Mrs. Shields has been in contact with Paula from Citizen's bank and had advised her that the letter was sent to everyone and that the District would not be charged any fees at this time. Mrs. Shields would confirm this Joan upon her return from vacation. Mr. Steere also talked with Carol in the local branch and was told that it was mailed to all accounts and we should not have been sent this letter.

Mrs. Shields said that Joan is not also easily available to be reached and does not return emails promptly. Mrs. Shields will continue to

watch the accounts to make sure there are no fees.

1. Investing Options

The board asked that Mrs. Shields contact Attorney Craven and request for him to attend an upcoming monthly meeting so that the board can ask for clarification on the Board’s legal standing on investing options on behalf of the tax payers.

Mr. Newman would also like to put together 2 committees to review the Charter and By-Laws to see if any changes may need to be made. Mr. Newman would like to wait to put the committee together until after the board meets with Attorney Mr. Craven.

The next meeting will be the Monthly Meeting September 18th, 2013 at 6:30pm.

With no further business at this time, motion made by Mr. Leonhardt to adjourn, second by Mr. Croft and passed 3-0. Meeting adjourned at 7:16pm.

Respectfully submitted, ~~~~~

Darlene L Shields

Darlene L. Shields

District Clerk / Chepachet Fire District